

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF ALLEN COUNTY COMMUNITY COLLEGE
IOLA, KANSAS, JANUARY 10, 2023

Jenny Spillman called the meeting to order at 6:00 PM; also showing present:

Trustees: Gena Clouch
Vicki Curry
Lonnie Larson
Robin Schallie
Jessica Thompson

Call to Order Others: Dr. Bruce Moses, President
Cynthia Jacobson, VP for Student Affairs
Roberta Nickell, Interim VP for Finance and Operations
Rebecca Bilderback, Dean for Academic Affairs-Online
Melanie Wallace, Interim Dean for Academic Affairs-Onsite
Niccole Beagley, Campus Services Tech/ Administrative Assistant
Tracy Lee, English Instructor
Richard Luken, Iola Register
Doug Desmarteau, Athletic Director/Men's Head Soccer Coach
Neil Crane, Patron
Roberta Crane, Patron
Mary Kay Heard, Patron
Larry Manes, Patron
Rebecca Nilges, Patron

Minutes Approval Gena Clouch moved to approve the minutes of the regular Board of Trustees meeting on December 13, 2022. Seconded by Vicki Curry, motion passed 6-0.

Board Officers Jenny Spillman, Board Chair, conducted the election and appointment for 2023 Board Officers. They are as follows:

- Jenny Spillman, Chair
- Lonnie Larson, Vice Chair
- Gena Clouch, Secretary
- Vicki Curry, Treasurer
- Lonnie Larson, KACCT Representative
- Lonnie Larson, Iola Industries Representative
- Jessica Thompson, Endowment Board Representative
- Roberta Nickell, Clerk of the Board
- Bob Johnson, Board Attorney

Vicki Curry moved to approve the appointment of Board Officers for 2023. Seconded by Lonnie Larson, motion passed 6-0.

Vicki Curry moved to conduct regular Board of Trustee meetings the second Tuesday of each month at 6 PM in the Spencer Ambler Board Room and additional meetings as needed. Seconded by Robin Schallie, motion passed 6-0.

Patron's Concerns Larry Manes and Mary Kay Heard, two community members spoke in support of Leslie Crane, Head Women's Basketball Coach.

Old Business

COVID-19 Cynthia Jacobson, Vice President for Student Affairs, reported that there are no reported cases of COVID-19. Allen County is at low risk for COVID-19 and currently Osage County is at medium risk.

Finance and Operations Roberta Nickell, Interim Vice President for Finance & Operations, reported an update on maintenance's shortages on staff. AB Cleaning has agreed to clean the common areas of the residence halls on Monday's and Thursday's. Nickell reported that a window was left open in Horton Hall during the holiday break causing a fan coil unit, a toilet and pipes to freeze and break. The College is working with the insurance adjuster on the damages. Four rooms will not be able to be used until the damages are repaired.

Vicki Curry moved to pay the bills and approve the statement of claims totaling \$582,550.93. Seconded by Robin Schallie, motion passed 6-0.

Student Affairs Cynthia Jacobson reported that the Spring 2023 enrollment is currently at 1784. Women's & Men's Basketball, Cheer/Dance, Softball, and Baseball athletes began arriving January 2 for early practices and games. The College will be scheduling a demonstration in February of the Jenzabar One system, and is looking at Ellucian Colleague and PowerCampus as another student information system. Convocation for the SP23 semester is January 12.

Student Life Jacobson reported that Josiah D'Albini, Director of Student Life, has scheduled activities for the students. A blood drive will be held on Wednesday, February 1, those that participate in the blood drive will receive a voucher to the home basketball game and a free popcorn. Student Life will be starting the semester with an Entrepreneurial Challenge on January 31.

Academic Affairs-Onsite Melanie Wallace, Interim Dean for Academic Affairs-Onsite, reported that Bruce Symes, Writing Center Coordinator, will be hiring tutors for the SP23 semester. The first SP23 CTE Committee is January 18.

Curriculum Matters Wallace reported on the changes to the Associate in General Studies Degree. Some courses have been removed, which will allow credits to be moved to the electives area. Robin Schallie moved to approve changes to the Associate in General Studies Degree. Seconded by Vicki Curry, motion passed 6-0.

Academic Affairs Online Rebecca Bilderback, Dean for Academic Affairs-Online, reported that the online staff will be finishing with the spring 23 course copy process by January 13. The staff are preparing for course design projects that include acquiring instructor textbook copies, creating master courses, importing resources, and facilitating course designer training. Meetings for new course design projects are underway.

New Business

Athletic Report Doug Desmarteau, Athletic Director/Head Men's Soccer Coach, reported that the Athlete of the Month are Noa Muranaka, Women's Basketball, and Chris Dixon, Men's Basketball. Desmarteau is working on a Code of Conduct for athletes and coaches. Women's Basketball is 11-4; Men's Basketball is 11-5; and Cheer/Dance competed in Kansas City Hip Hop and placed 4th. Fall sports have 52 athletes with a 3.5 or higher GPA; 37 in Men's Soccer, 2 in Men's Cross Country, 7 in Women's Soccer, and 6 in Volleyball. Heart screening for all athletes is scheduled for next week.

Executive Session At 6:58 PM Vicki Curry moved to enter executive session to discuss matters concerning nonelected personnel for 45 minutes. Jessica Thompson seconded, motion passed 6-0.

At 7:41 PM the Board returned to open session. Jessica Thompson moved to engage with a third party to conduct an investigation in regards to a personnel matter. Robin Schallie seconded, motion passed 5-1 with Vicki Curry opposing.

At 7:43 PM Jessica Thompson moved to enter executive session not to exceed 20 minutes and invite Doug Desmarteau and Leslie Crane to attend. Lonnie Larson seconded, motion passed 6-0.

At 7:54 PM the Board returned to open session. No action taken.

At 7:56 PM Jessica Thompson moved to adjourn the meeting. Lonnie Larson seconded, motion passed 6-0.

Chairperson: _____

Clerk: _____