

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF ALLEN COUNTY COMMUNITY COLLEGE
IOLA, KANSAS, August 9, 2022

Jenny Spillman called the meeting to order at 6:00 p.m.; also showing present:

Trustees: Gena Clouch
Vicki Curry
Lonnie Larson
Robin Schallie
Jessica Thompson

Call to Order Others: Dr. Bruce Moses, President
Tosca Harris, Interim VP for Academic Affairs
Cynthia Jacobson, VP for Student Affairs
Roberta Nickell, Interim VP for Finance and Operations
Melanie Wallace, Mathematics Instructor
Rebecca Bilderback, Dean for Academic Affairs-Online
Niccole Beagley, Campus Services Tech/ Administrative Assistant
Tracy Lee, English Instructor
Josiah D'Albini, Director of Student Life
Tim Stauffer, Iola Register
Richard Luken, Iola Register
Lisse Regehr, Thrive Allen County

Minutes Vicki Curry moved to approve the minutes of the regular Board of Trustees
Approval meeting on July 12, 2022. Seconded by Robin Schallie, motion passed 6-0.

Patrons' Tim Stauffer with Iola Register proposed an offer of unlimited digital access to
Concerns the Iola Register website. Tim would like to extend the offer to faculty, staff, and
students.

Lisse Regehr, President and CEO of Thrive Allen County, announced the annual
Thrive celebration being held in the College's gym November 18. Thrive would
like to add a dance at the end of the night with service of alcohol. Lonnie Larson
moved to approve for the use of alcohol at the Thrive annual celebration.
Seconded by Vicki Curry, motioned passed 5-0. Jessica Thompson abstained.

Old Business

COVID-19 Cynthia Jacobson, Vice President for Student Affairs, reported Osage County is at
medium risk and Allen County is at high risk for COVID-19. Thrive Allen County
provided COVID tests to all Athletes and residential students on the Iola Campus.
Allen County Emergency Management provided KN95 masks to the College that

will be used as needed. Currently two employees tested positive and one employee is in quarantine.

Student Life	Josiah D'Albini, Director of Student Life, shared student activities that are scheduled for the fall 2022 semester.
Finance and Operations	Roberta Nickell, Interim VP for Finance and Operations, requested approval for statement of claims. Gena Clouch moved to pay the bills and approve the statement of claims totaling \$753,145.32. Seconded by Robin Schallie, motion passed 6-0.
Academic Matters	Tosca Harris, Interim VP for Academic Affairs, reported that the fall semester will begin on August 22. The objectives for the Academic Affairs Council was completed at the Deans/Division Chair Retreat on August 8. The Council will be addressing the new general education curriculum approved by KBOR (Kansas Board of Regents), reviewing the Associate of General Studies Degree requirements, and begin the process for the development of new academic programs and certificates. The new Criminal Justice Leadership Certificate has been submitted to KBOR. The certificate is currently awaiting approval and placement on KHEDS.
Student Affairs	Cynthia Jacobson, reported that the College is currently showing a 3.5% increase in the fall 2022 enrollment and is up 20 credit hours. There is 1628 students enrolled in 15785 credit hours.
Online Learning	Rebecca Bilderback, Dean for Academic Affairs-Online, reported that Instructors have received their course copies for the fall semester. Online adjunct observation took place in July. There are 24 newly designed courses ready for students. Allen is co-hosting a conference on August 27 with Kansas Child Care Training Opportunities (KCCTO) for childcare providers.
Iola Campus	Melanie Wallace, Mathematics Instructor, reported that Doug Joseph accepted the position of Division Chair for the mathematics division. Joseph will be traveling to the Iola Campus to teach two College Algebra courses for the fall semester. Tricia Stogsdill, Theatre Instructor, and Anne Marie Foley, Sociology Instructor will be located in the Theatre building. Bruce Symes, Writing Center Coordinator needs updated copies of math textbooks and solutions manuals on hand for the tutors. Wallace met with Ryan Alexander, CJS Coordinator, to discuss agenda items for the CTE Committee.
Budget Progress	Roberta Nickell requested the Revenue Neutral Rate Hearing and the Budget Hearing date be set for August 25 at 6:00 PM. Gena Clouch moved to approve the Revenue Neutral Rate Hearing to be on August 25 at 6:00 PM. Vicki Curry

seconded, motion passed 6-0. Vicki Curry moved to approve the Budget Hearing to be on August 25 at 6:00 PM. Seconded by Robin Schallie, motion passed 6-0.

KACCT/COPS Dr. Bruce Moses, President, reported that the next meeting is in Fort Scott on August 26 and 27.

New Business

Internship Coordinator Tosca Harris requested for a new position approval for an Internship Coordinator position. The Internship Coordinator will coordinate all aspects of the internship program. The position will receive 3 hours of reassigned time each semester as part of faculty load, and will report to the Dean for Academic Affairs, as assigned. Vicki Curry moved to approve the Internship Coordinator position description. Jessica Thompson seconded, motion passed 6-0.

Finalsite Dr. Bruce Moses introduced bringing forward a plan to update Allen's website with Finalsite to a level that is more flexible to change content. A demonstration will be presented at the September Board meeting.

Athletic Report Dr. Bruce Moses reported that the Women's soccer, Men's soccer, Volleyball, and Cross Country athletics have moved into the dorms. Allen residence is currently at 90% occupancy. Next week Cheer and Dance report to campus.

Executive Session At 7:38 PM Lonnie Larson moved to enter executive session to discuss matters concerning nonelected personnel for 30 minutes. Gena Clouch seconded, motion passed 6-0.

Open Session At 7:45 PM the Board returned to open session.

Vicki Curry moved to accept the resignation of Sally Kittrell and approve the search for a Biology Instructor. Lonnie Larson seconded, motion passed 5-0. Jessica Thompson abstained.

Lonnie Larson moved to hire Melanie Wallace as the Interim Dean for Academic Affairs Onsite. Jessica Thompson seconded, motion passed 6-0.

Vicki Curry moved to hire Mary Bailey as the Business Office Assistant and approve the search for an Administration Receptionist/Clerk. Gena Clouch seconded, motion passed 6-0.

Vicki Curry moved to hire Carrie Shaffer as the Athletic Trainer. Jessica Thompson seconded, motion passed 6-0.

Vicki Curry moved to hire Wyatt Moore as the Assistant Baseball Coach. Jessica Thompson seconded, motion passed 6-0.

Lonnie Larson moved to hire Chris Mileham as the Admissions Counselor. Jessica Thompson seconded, motion passed 6-0.

Vicki Curry moved to hire Ann Marie Foley as the Sociology Instructor. Robin Schallie seconded, motion passed 5-0. Jessica Thompson abstained.

Adjournment At 8:48 PM Gena Clouch moved to adjourn the meeting. Vicki Curry seconded, motion passed 6-0.

Chairperson: _____

Clerk: _____