

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF ALLEN COUNTY COMMUNITY COLLEGE
IOLA, KANSAS, July 12, 2022

Jenny Spillman called the meeting to order at 6:00 p.m.; also showing present:

Trustees: Gena Clouch
Vicki Curry
Lonnie Larson
Robin Schallie
Jessica Thompson

Call to Order Others: Dr. Bruce Moses, President
Tosca Harris, Dean for Academic Affairs-Onsite
Cynthia Jacobson, VP for Student Affairs
Roberta Nickell, Chief Financial Officer
Rebecca Bilderback, Dean for Academic Affairs-Online
Niccole Beagley, Campus Services Tech/ Administrative Assistant
Tracy Lee, English Instructor
Josiah D’Albini, Director of Student Life
Shellie Regehr, Human Resources Specialist
Richard Luken, Iola Register

Minutes meeting Approval Robin Schallie moved to approve the minutes of the regular Board of Trustees on June 14, 2022. Seconded by Vicki Curry, motion passed 6-0.

Old Business

Student Life Josiah D’Albini, Director of Student Life announced the new Student Senate President as being Morgan Baska from Wellsville. The new Student Senate Vice President is Robin Todd from Lawrence. Student Life is working on student housing for the fall semester. International and early athletes will start arriving August 1-3. All other students will arrive August 19 and 20.

Finance and Operations Roberta Nickell, Chief Financial Officer, requested approval for statement of claims. Vicki Curry moved to pay the bills and approve the statement of claims totaling \$627,135.60. Seconded by Jessica Thompson, motion passed 6-0.

Academic Matters Tosca Harris, Dean for Academic Affairs-Onsite, reported that the summer session will end July 29. The objectives for the Academic Affairs Council will be completed at the Deans/Division Chairs Retreat on August 8. KBOR recently approved new General Education requirements for the AA and AS degrees in which the Council will be addressing. Harris plans to address the development of new academic programs in Videography, Hospitality, and Exercise Science.

Assessment Day is on August 17 on the Iola Campus. HLC accreditation update writing and evidence collection has begun for the College's year 4 Assurance Argument. KBOR and the Transfer and Articulation Council (TAAC) is engaged in their annual review of course transfer policy and procedures.

Student Affairs Cynthia Jacobson, Vice President for Student Affairs, reported that the College is continuing to follow the CDC Community COVID Levels and will take appropriate action if necessary. Some employees have had to quarantine throughout the summer. The College is currently showing a 4.2% increase with enrollment and a 2.4% increase in credit hours from last year. There are 242 housing applications with more being received. One interview was conducted for the Admissions Counselor position, with another candidate to be interviewed next week. Interviews for the Sociology Instructor is scheduled for July 18-19. Interviews for the Assistant Baseball Coach is in progress. The search of a Head Track Coach has been suspended while the Head Cross Country Coach, Vince DeGrado, will take over this position. Doug Desmarteau is looking for alternatives for the Athletic Trainer position.

Online Learning Rebecca Bilderback, Dean for Academic Affairs-Online, reported that the Online Learning team will be attending a virtual Instructure conference on July 14. The Center for Innovative Teaching is currently being updated. An Adjunct Instructor Qualification document is being developed to access an easier and quicker way at determining who is qualified and experienced within each discipline. Online course designers continue to develop 27 new master courses for the fall semester, which will be completed by the end of July.

Budget Progress Roberta Nickell went over the working budget with the Trustees. The appropriation budget will be brought for approval at the August board meeting.

KACCT/COPS Meetings Report Dr. Bruce Moses, President, reported on the meeting he attended with Heather Morgan on concerns with Community Colleges around the area, and with grants to pursue for Community Colleges. Next meeting will be in Fort Scott on August 26 and 27. Athletic Director/President's meeting is taking place July 25 and 26 at Butler.

New Business

Staff Longevity Bonus Vicki Curry brought to the table the staff longevity bonus with concerns of staff not receiving the same bonus as faculty. Curry moved to approve staff longevity added to base pay 5 years \$500; 10 years \$1,000; 15 years \$1,000; 20 years \$500. Seconded by Jessica Thompson, motion passed 6-0.

Exceeding Revenue Neutral Rate Roberta Nickell presented information regarding exceeding the Revenue Neutral Rate. Nickell proposed to exceed the rate for the 2023-24 budget year. Vicki Curry moved to approve Nickell's recommendation. Second by Robin Schallie, motion passed 6-0.

Executive Session At 7:08 PM Lonnie Larson moved to enter executive session to discuss matters concerning nonelected personnel for 1 hour. Vicki Curry seconded, motion passed 6-0.

At 7:41 PM the Board returned to open session.

Open Session Robin Schallie moved to accept resignation of Business Office Assistant, Savannah Williams and authorize search. Seconded by Vicki Curry, motion passed 6-0.

Robin Schallie moved to accept retirement on September 1, 2022 of Director of Institutional Research and Reporting, Deanna Carpenter and authorize search. Seconded by Vicki Curry, motion passed 6-0.

Robin Schallie moved to accept hiring of Tosca Harris as Interim Vice President for Academic Affairs. Seconded by Vicki Curry, motion passed 6-0.

Robin Schallie moved to accept hiring DeQuaan Haggerty as Assistant Men's Basketball Coach/Residence Hall Director. Seconded by Vicki Curry, motion passed 6-0.

Robin Schallie moved to accept hiring of Daniel Freeman as Assistant Baseball Coach/Residence Hall Director. Seconded by Vicki Curry, motion passed 6-0.

Robin Schallie moved to accept hiring Tricia Stogsdill as Theatre Instructor. Seconded by Vicki Curry, motion passed 5-0. Jessica Thompson abstained.

Robin Schallie moved to approve position of Vice President of Finance & Operations. Seconded by Vicki Curry, motion passed 6-0.

Robin Schallie moved to approve Roberta Nickell as Interim Vice President of Finance & Operations. Seconded by Vicki Curry, motion passed 6-0.

Robin Schallie moved to approve positions and searches for Administrative Assistant to the President, Comptroller, and IT Support Technician. Seconded by Vicki Curry, motion passed 6-0.

Adjournment At 7:45 PM Vicki Curry moved to adjourn the meeting. Jessica Thompson seconded, motion passed 6-0.

Chairperson: _____

Clerk: _____