

How Do I Get Textbooks?

The Difference between Rental and Purchase Textbooks:

Allen Community College utilizes a Textbook Rental Program to help reduce the cost to students. Most courses use a rental textbook. The rental price is included in the cost of the class. Students may be required to purchase a textbook or supplemental material for specialized courses. These courses are noted on your course and fee statement.

To Get Textbooks:

You may pick up your textbooks on either campus or request to have them mailed. Textbooks are not mailed automatically.

- Allen will mail textbooks, upon receipt of the Textbook by Mail e-form, <https://my.allencc.edu/BookReq.aspx>, for a shipping and handling fee of \$8.00 for the first class and \$5.00 for each additional class. The Textbook by Mail e-form is also available on the myAllen Portal, under **Finances**, then **Important Information**.
- Get the most up-to-date information on the myAllen portal at <http://my.allencc.edu>
- Login: Your student ID number
- Password: First 4 letter of your last name and the last 4 digits of your social security number

- On myAllen you can:
 - Access your Course and Fee Statement
 - Track and accept financial aid
 - Pay your bill online
 - Sign up for the payment plan
 - Request textbooks by mail
 - Drop/add course
 - View and print schedule or unofficial transcript
 - Access degree audit to review your progress

Bookstore Contact Information:

Iola Campus Bookstore
1801 N Cottonwood
Iola, Kansas 66749
Contact: Reine Loflin
loflin@allencc.edu
620-365-5116 x 6296

Burlingame Campus Bookstore
100 Bloomquist Drive, PO Box 66
Burlingame, KS 66413
Contact: Patty Jenkins
pjenkins@allencc.edu
785-654-2416 x8705